



FOOD & BEVERAGE SALES FORM

PLEASE RETURN COMPLETED FORM TO CATERING@PLAYBILLVENUES.COM.AU 2 WEEKS PRIOR TO EVENT

CONTACT DETAILS					
NAME					
COMPANY		ABN/ACN <small>*if applicable</small>			
PHONE		EMAIL ADDRESS			
EVENT NAME			EVENT DATES		
VENUE		STAND NAME		STAND NUMBER	
TFP REGISTRATION*					
PRODUCT DETAILS					
WHAT PRODUCTS ARE YOU SELLING					
HOW ARE YOUR PRODUCTS BEING SOLD (PACKAGED, PREPARED, READY TO EAT)					
WILL YOUR STAND PRODUCE ANY SMOKE OR FUMES? <small>*VENUE ISOLATION FEES MAY APPLY</small>					
FOOD SAFETY INFORMATION					
HOW WILL PRODUCT BE STORED? <small>ON STAND REFRIGERATION/FREEZERS, HOT BOXES, OVENS</small>					
DETAILS OF YOUR HAND WASH FACILITIES <small>*AS REQUIRED IN CITY OF SYDNEY GUIDELINES FOR TEMPORARY FOOD PREMISES</small>					
DETAILS OF YOUR WASH UP FACILITIES <small>*AS REQUIRED IN CITY OF SYDNEY GUIDELINES FOR TEMPORARY FOOD PREMISES</small>					

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FOOD SAFETY REQUIREMENTS*	<ul style="list-style-type: none"> All exhibitors sampling food must register with the City Of Sydney as a temporary food premises. Please see this link to obtain a copy of the required registration form. Upon submission & approval, you will receive a TFP Registration number which must be listed on this form. Samples must be provided on or in single use containers/utensils i.e. toothpicks, plastic sample cups. Samples must be offered in such a manner to as to avoid being handles by the public. Methods may include trays with fitted plastic covers, Perspex guards or otherwise. Sauces or condiments should be served with squeeze bottles or single use sachets. The venue can provide hand wash & wash up basins on your stand at a cost. Please apply for these services here through the plumbing application form. 														
PAYMENT INFORMATION															
FEE INFORMATION	<ul style="list-style-type: none"> Playbill Venue Management has sole authority to sell food and beverage in it's venues. Playbill Venues charges any exhibitor wishing to sell food in it's venues \$550 per day, including GST. If you are only intending to sample food, please refer to the food sampling form instead. 														
PAYMENT DETAILS *Unfortunately, we do not accept AMEX or DINERS Cards. An invoice can be raised as an alternative payment method if required.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">NAME ON CARD</td> <td><input style="width: 95%;" type="text"/></td> </tr> <tr> <td>CONTACT EMAIL</td> <td><input style="width: 95%;" type="text"/></td> </tr> <tr> <td>CARD NUMBER</td> <td><input style="width: 95%;" type="text"/></td> </tr> <tr> <td>PLEASE CIRCLE</td> <td style="text-align: center;"> <input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD </td> </tr> <tr> <td>EXPIRY DATE</td> <td><input style="width: 95%;" type="text"/></td> </tr> <tr> <td>CVC</td> <td><input style="width: 95%;" type="text"/></td> </tr> <tr> <td>CARD HOLDER SIGNATURE</td> <td><input style="width: 95%;" type="text"/></td> </tr> </table>	NAME ON CARD	<input style="width: 95%;" type="text"/>	CONTACT EMAIL	<input style="width: 95%;" type="text"/>	CARD NUMBER	<input style="width: 95%;" type="text"/>	PLEASE CIRCLE	<input type="checkbox"/> VISA <input type="checkbox"/> MASTER CARD	EXPIRY DATE	<input style="width: 95%;" type="text"/>	CVC	<input style="width: 95%;" type="text"/>	CARD HOLDER SIGNATURE	<input style="width: 95%;" type="text"/>
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I agree that I have read, understand and will follow the above conditions regarding the sampling of food & beverage at the above listed event. If approved, I understand that if the conditions above are not followed, or I have not paid the required fees, permission to sell food at the nominated event will be revoked until the venue has received the required fees, or that the conditions are being followed.															
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