



FOOD & BEVERAGE SALES FORM

PLEASE RETURN COMPLETED FORM TO CATERING@PLAYBILLVENUES.COM.AU 2 WEEKS PRIOR TO EVENT

CONTACT DETAILS				
NAME		COMPANY		
PHONE		EMAIL ADDRESS		
EVENT NAME		EVENT DATES		
VENUE		STAND NAME		STAND NUMBER
TFP REGISTRATION*				
PRODUCT DETAILS				
WHAT PRODUCTS ARE YOU SELLING				
HOW ARE YOUR PRODUCTS BEING SOLD (PACKAGED, PREPARED, READY TO EAT)				
WILL YOUR STAND PRODUCE ANY SMOKE OR FUMES? <small>*VENUE ISOLATION FEES MAY APPLY</small>				
FOOD SAFETY INFORMATION				
HOW WILL PRODUCT BE STORED? <small>ON STAND REFRIGERATION/FREEZERS, HOT BOXES, OVENS</small>				
DETAILS OF YOUR HAND WASH FACILITIES <small>*AS REQUIRED IN CITY OF SYDNEY GUIDELINES FOR TEMPORARY FOOD PREMISES</small>				
DETAILS OF YOUR WASH UP FACILITIES <small>*AS REQUIRED IN CITY OF SYDNEY GUIDELINES FOR TEMPORARY FOOD PREMISES</small>				

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FOOD SAFETY REQUIREMENTS*	<ul style="list-style-type: none"> All exhibitors sampling food must register with the City Of Sydney as a temporary food premises. Please see this link to obtain a copy of the required registration form. Upon submission & approval, you will receive a TFP Registration number which must be listed on this form. Samples must be provided on or in single use containers/utensils i.e. toothpicks, plastic sample cups. Samples must be offered in such a manner tso as to avoid being handles by the public. Methods may include trays with fitted plastic covers, Perspex guards or otherwise. Sauces or condiments should be served with squeeze bottles or single use sachets. The venue can provide hand wash & wash up basins on your stand at a cost. Please apply for these services here through the plumbing application form. 										
PAYMENT INFORMATION											
FEE INFORMATION	<ul style="list-style-type: none"> Playbill Venue Management has sole authority to sell food and beverage in it's venues. Playbill Venues charges any exhibitor wishing to sell food in it's venues \$550 per day, including GST. If you are only intending to sample food, please refer to the food sampling form instead. 										
PAYMENT DETAILS	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">NAME</td> <td><input style="width: 80%;" type="text"/></td> </tr> <tr> <td style="text-align: center;">CONTACT PHONE</td> <td><input style="width: 80%;" type="text"/></td> </tr> <tr> <td style="text-align: center;">CONTACT EMAIL</td> <td><input style="width: 80%;" type="text"/></td> </tr> <tr> <td style="text-align: center;">ACCOUNTS EMAIL</td> <td><input style="width: 80%;" type="text"/></td> </tr> <tr> <td style="text-align: center;">BUSINESS NAME</td> <td><input style="width: 80%;" type="text"/></td> </tr> </table>	NAME	<input style="width: 80%;" type="text"/>	CONTACT PHONE	<input style="width: 80%;" type="text"/>	CONTACT EMAIL	<input style="width: 80%;" type="text"/>	ACCOUNTS EMAIL	<input style="width: 80%;" type="text"/>	BUSINESS NAME	<input style="width: 80%;" type="text"/>
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<p>I agree that I have read, understand and will follow the above conditions regarding the sampling of food & beverage at the above listed event. If approved, I understand that if the conditions above are not followed, or I have not paid the required fees, permission to sell food at the nominated event will be revoked until the venue has received the required fees, or that the conditions are being followed.</p>											
<p>NAME: _____ SIGNATURE: _____</p>											
<p style="text-align: center;">OFFICE USE ONLY</p> <p>VENUE APPROVED _____ TFE REG. #: _____</p>											